

## Table of Contents

Table of Contents.....	1
<b>GLOBIS School - Supplementary Services Terms and Conditions for Participants .....</b>	<b>2</b>
Article 1 (Purpose) .....	2
Article 2 (Definitions).....	2
Article 3 (Positioning and Application) .....	2
Article 4 (Handling of Personal Data).....	3
Article 5 (Protection of Intellectual Property) .....	3
Article 6 (Use and Disclosure of Results) .....	3
Article 7 (Suspension of Provision) .....	3
Article 8 (Amendments to Terms).....	4

## GLOBIS School - Supplementary Services Terms and Conditions for Participants

### Article 1 (Purpose)

These Supplementary Services Terms and Conditions for Participants set out the provisions to be observed by the Participant (as defined in Article 2) when the Client (as defined in Article 2) dispatches employees, officers, etc., to participate in the services of the GLOBIS Executive School (hereinafter collectively referred to as the "School") in which the Supplementary Services as mentioned below are provided by GLOBIS (as defined in Article 2).

### Article 2 (Definitions)

- "Client": Refers to the corporation or a legal entity that dispatches Participants to the Courses or Programs conducted by the Company.
- "Participant": Refers to the individual (e.g., employee or officer, etc) dispatched by the Client to use the Supplementary Services.
- "Company": Refers to GLOBIS ASIA CAMPUS PTE. LTD.
- "GLOBIS": Refers to the Graduate School of Management, GLOBIS University, and GLOBIS Corporation.
- "Supplementary Services": Refers to specific services (GLOBIS Unlimited/eMBA/GMAP/GLOBIS Portal, etc.) granted as part of the Course or Program.

### Article 3 (Positioning and Application)

1. These Terms define the basic matters regarding the use of services where Supplementary Services are granted in specific courses and programs of the School, and shall be subject to the GLOBIS School Participant Terms and Conditions (hereinafter the "Participant Terms and Conditions").

2. The use of each Supplementary Service shall be governed by the following terms, and in the event of any doubt, the Client and the Company shall discuss the matter:

(1) GLOBIS Unlimited: <https://digital.GLOBIS.co.jp/term/5>

(2) eMBA: <https://digital.GLOBIS.co.jp/term/8>

(3) GLOBIS SURVEY SYSTEM (GSS): [https://survey.GLOBIS.co.jp/GSS/Rule/GssKiyaku\\_Student\\_Ja.pdf](https://survey.GLOBIS.co.jp/GSS/Rule/GssKiyaku_Student_Ja.pdf)

(4) GMAP: [https://pages.GLOBIS.co.jp/rs/893-UEB-072/images/gmap\\_termsfuse.pdf?version=0](https://pages.GLOBIS.co.jp/rs/893-UEB-072/images/gmap_termsfuse.pdf?version=0)

(5) GLOBIS Portal: <https://digital.GLOBIS.co.jp/term/1>.

3. In the event of any inconsistency or conflict between the Participant Terms and Conditions and these Terms, the Participant Terms and Conditions shall prevail.

4. These Terms shall apply not only to the Client, who is the party to the contract, but also to the Participants who use the Supplementary Services.

#### **Article 4 (Handling of Personal Data)**

1. When applying for a Program or a Course to which the use of the Supplementary Services are granted, the personal information of the Participants collected at the time of application shall be used for the provision of said Supplementary Services and registration procedures.

2. Changes or cancellations of **Supplementary Services** alone cannot be made; such procedures shall be conducted in accordance with the application for the **School**.

3. If a **Participant** wishes for the deletion, suspension of use, or erasure (hereinafter "**Deletion, etc.**") of **Personal Data**, the request shall follow the **Deletion, etc.** procedures for the **School**, and requests regarding **Supplementary Services** only shall not be accepted.

4. The handling of personal data in the use of Supplementary Services (including the transfer of personal data of residents outside Japan to Japan and the obligations of the Client regarding such provision) shall be governed mutatis mutandis by the provisions of Article 20 of the Participant Terms and Conditions.

#### **Article 5 (Protection of Intellectual Property)**

1. All copyrights in the works (user manuals, guidebooks, explanatory manuals, etc.) provided by GLOBIS in the Supplementary Services shall belong solely to GLOBIS.

2. The Participant shall not use, reproduce, transcribe, or distribute any of the works mentioned above for any purpose other than the permitted use without the prior written consent of GLOBIS or the Company.

#### **Article 6 (Use and Disclosure of Results)**

1. For the following **Supplementary Services**, results shall be disclosed to the **Client** via a dedicated site: (1) **GLOBIS SURVEY SYSTEM (GSS)** (2) **GMAP**.

#### **Article 7 (Suspension of Provision)**

1. GLOBIS may suspend the provision of **Supplementary Services** in the event of any of the following reasons: (1) When unavoidable maintenance or construction of systems installed or used by GLOBIS or GLOBIS's contractors takes place. (2) When a failure or malfunction occurs in the systems installed or used by GLOBIS or GLOBIS's contractors. (3) When the **Client** cancels the application for the **School** after the **Supplementary Services** have been provided. (4) When the **Participant** utilizes the **Leave of Absence** system of the **School**.

2. When GLOBIS suspends the provision of **Supplementary Services** pursuant to the provisions of the preceding paragraph, it shall notify the **Participant** to that effect in advance. However, this shall not apply in urgent and unavoidable cases.
3. If the **Participant** utilizes the **Leave of Absence** system of the **School**, the service shall recommence in the return term (semester).

#### **Article 8 (Amendments to Terms)**

The content of these Terms may be changed without prior notice, and in the event of a change, the new Terms shall apply from that point. Furthermore, upon changing the Terms, notification shall be provided via a method prescribed by GLOBIS.

**Supplementary Provisions** These Terms shall come into effect on March 5, 2026.