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GLOBIS School - Corporate Supplementary Services Terms and Conditions

Article 1 (Purpose)

These Corporate Supplementary Services Terms and Conditions set out the provisions to be observed by the Client (as defined in the Article 2) which dispatches its employees, officers, etc., to participate in the Course or Program of the GLOBIS Executive School (hereinafter collectively referred to the "School") in which the Supplementary Services as mentioned below are provided by GLOBIS (as defined in Article 2).

Article 2 (Definitions)

- "Client": Refers to the corporation or other legal entity that is the party to the **GLOBIS School Client Terms of Service** entered into between the Client and the Company, and dispatches Participants to the Courses or Programs conducted by the Company.
- "Company": Refers to GLOBIS ASIA CAMPUS PTE. LTD.
- "Participant": Refers to the individual (e.g., employee or officer, etc) dispatched by the Client to use the Supplementary Services.
- "GLOBIS": Refers to the Graduate School of Management, GLOBIS University, and GLOBIS Corporation.
- "Supplementary Services": Refers to specific services (GLOBIS Unlimited / eMBA / GMAP / GLOBIS Portal, etc.) granted as part of the Course or Program.

Article 3 (Positioning and Application)

1. These Terms define the basic matters regarding the use of the Supplementary Services and shall be subject to the **GLOBIS School Client Terms and Conditions**.
2. The use of each Supplementary Service shall be governed by its respective terms of use as follows, and in the event of any doubt, the Client and the Company shall discuss the matter:
 - (1) GLOBIS Unlimited: <https://digital.GLOBIS.co.jp/term/5>
 - (2) eMBA: <https://digital.GLOBIS.co.jp/term/8>
 - (3) GLOBIS SURVEY SYSTEM (GSS): https://survey.GLOBIS.co.jp/GSS/Rule/GssKiyaku_Student_Ja.pdf
 - (4) GMAP: https://pages.GLOBIS.co.jp/rs/893-UEB-072/images/gmap_termsfuse.pdf?version=0
 - (5) GLOBIS Portal: <https://digital.GLOBIS.co.jp/term/1>.
3. The Client shall bear the obligation to ensure that the Participants designated by the Client comply with the terms separately specified in the Supplementary Services Terms and Conditions for Students.
4. In the event of any inconsistency or conflict between these Terms and the GLOBIS School Client Terms of Service, the GLOBIS School Client Terms of Service shall prevail.

Article 4 (Handling of Personal Data)

1. When applying for a Program or a Course to which the use of the Supplementary Services are granted, the personal information of the Participants collected at the time of application shall be used for the provision of said Supplementary Services and registration procedures.

2. Changes or cancellations of the Supplementary Services alone cannot be made by the Participant; such procedures shall be conducted in accordance with the requests made by the Client.
3. If the Client wishes for the deletion, suspension of use, or erasure (hereinafter "Deletion, etc.") of Personal Data of the Participant(s), the request shall follow the Deletion, etc. procedures of the School, and requests for the Deletion, etc. of Personal Data of those Participant(s) for the Supplementary Services only shall not be accepted.
4. The handling of personal data in the use of the Supplementary Services (including the transfer of personal data of residents outside Japan to Japan and the obligations of the Client regarding such provision) shall be governed mutatis mutandis by the provisions of Article 13 (Protection of Personal Information) of the GLOBIS School Client Terms of Service.

Article 5 (Protection of Intellectual Property)

1. All copyrights in the works (user manuals, guidebooks, explanatory manuals, etc.) provided by the Company in the Supplementary Services shall belong solely to GLOBIS.
2. Regarding intellectual property such as the works, the Client agrees that Participants are permitted to use them solely for the purpose of taking the courses. The Client shall ensure that such works are not used, reproduced, transcribed, or distributed for any other purpose without the prior written consent of GLOBIS or the Company.
3. If the Client violates the provisions of the preceding paragraph and causes damage to GLOBIS, the Client shall compensate for such damage at its own expense and responsibility.

Article 6 (Use and Disclosure of Results)

1. For the following Supplementary Services, results shall be disclosed to the Client via a dedicated site:
 - (1) GLOBIS SURVEY SYSTEM (GSS)
 - (2) GMAP

Article 7 (Suspension of Provision)

1. The Company may suspend the provision of the Supplementary Services in the event of any of the following reasons:
 - (1) When unavoidable maintenance or construction of systems installed or used by GLOBIS or GLOBIS's contractors takes place.
 - (2) When a failure or malfunction occurs in the systems installed or used by GLOBIS or GLOBIS's contractors.
 - (3) When the Client cancels the application for the School after the Supplementary Services have been provided.
 - (4) When the Participant utilizes the Leave of Absence system of the School.
2. When GLOBIS suspends the provision of the Supplementary Services pursuant to the provisions of the preceding paragraph, it shall notify the Participant to that effect in advance. However, this shall not apply in urgent and unavoidable cases.
3. If the Participant utilizes the Leave of Absence system of the School, the service shall recommence in the return term (semester).

Article 8 (Amendments to Terms)

The content of these Terms may be changed without prior notice, and in the event of a change, the new Terms shall apply from that point. Furthermore, upon changing the Terms, notification shall be provided via a method prescribed by the Company.

Supplementary Provisions These Terms shall come into effect on March 5, 2026,.