

Table of Contents

Table of Contents	1
GLOIBS School - Corporate Client Terms of Service	2
Article 1 (Purpose)	2
Article 2 (Definition of Terms)	2
Article 3 (Basic Agreement and Establishment of Enrollment Contract)	3
Article 4 (Application for Enrollment)	3
Article 5 (Cancellation and Changes)	4
Article 6 (Restrictions on Enrollment)	5
Article 7 (Maintenance of the Learning Environment)	5
Article 8 (Class Cancellation)	6
Article 9 (Obligation to Pay)	6
Article 10 (Leave of Absence System)	6
Article 11 (Quality Guarantee)	7
Article 12 (Confidentiality)	7
Article 13 (Protection of Personal Information)	8
Article 14 (Protection of Intellectual Property)	10
Article 15 (Handling of Participants' Posted Information).....	10
Article 16 (Corporate Application Site).....	10
Article 17 (Prohibited Acts)	11
Article 18 (Compliance with Laws and Regulations; Prohibition of Illicit Conduct)	11
Article 19 (Survival)	12
Article 20 (Suspension of Service Use)	12
Article 21 (Agreed Court of Jurisdiction)	12
Article 22 (Changes to the Terms)	12
Article 23 (Prohibition of Assignment)	12

GLOIBS School - Corporate Client Terms of Service

These Corporate Client Terms of Service (hereinafter referred to as the "Agreement") set forth the conditions between GLOBIS ASIA CAMPUS PTE. LTD. (hereinafter referred to as the "Company") and the corporation or organization (as defined in Article 2; hereinafter referred to as the "Client") regarding the use of the School services (as defined in Article 2; hereinafter referred to as the "Services") provided by the Company.

By clicking the checkbox indicating agreement to this Agreement on the Company's application or registration website, the Client acknowledges that it has read, understood, and expressly agrees to be bound by all the provisions of this Agreement. At the moment of such agreement, a basic agreement regarding the use of Services is established between the Client and the Company as stipulated in Article 3.1.

By agreeing to this Agreement and submitting an application, the Client acknowledges that the contractual party will be GLOBIS ASIA CAMPUS PTE. LTD., and that all transactions will be conducted in Singapore Dollars (SGD).

If you are agreeing to this Agreement on behalf of a corporation or other legal entity, you represent and warrant that you have the necessary authority to bind such entity to this Agreement.

Article 1 (Purpose)

This Agreement stipulates the matters that must be observed when the Client, as part of its human resource development, dispatches employees, officers, etc., to use the GLOBIS Executive School (hereinafter collectively referred to as the "School") provided by the Company.

Article 2 (Definition of Terms)

1. "Client" refers to a corporation or other legal entity that dispatches employees, officers, etc., to the School.
2. "Participant" refers to an individual dispatched by the Client to take the Course(s) or Program(s) at the School.
3. "Contact Person" refers to an individual belonging to the Client who is granted the authority to perform administrative processing such as application procedures and communications regarding the use of the School based on this Agreement.
4. "GMS" refers to GLOBIS Management School.
5. "GES" refers to GLOBIS Executive School.
6. "Course" refers to a course offered at the GLOBIS Management School.
7. "Program" refers to a program offered at the GLOBIS Executive School.

8. "Services" refers to the School services, typically including but not limited to the Courses and the Programs provided by the Company.

Article 3 (Basic Agreement and Establishment of Enrollment Contract)

1. This Agreement sets forth the basic matters regarding the use of the School and the Services. Upon the Client's agreement to this Agreement, a basic agreement regarding the use of the Services is established between the Client and the Company, which shall govern all individual enrollments of Participants. However, if the Client and the Company expressly exclude any part of this Agreement or stipulate different terms in an individual enrollment contract, such specific stipulations shall take precedence over the provisions of this Agreement.
2. An Individual Enrollment Contract for the Services provided to Participants shall be established between the Client and the Company, and specific rights and obligations (including payment obligations) shall arise upon the occurrence of either of the following:
 - (1) When the Client completes the required procedures and the application for the Course or Program is finalized.
 - (2) For applications on a waiting list, when the Company secures a seat for the Participant.
3. The Client shall be responsible for ensuring that Participants comply with the separately stipulated GLOBIS School Participant Terms and Conditions.
4. All dates and times referred to in this Agreement shall be based on Japan Standard Time.

Article 4 (Application for Enrollment)

1. The application deadline is the 15th of the month preceding the start month (if it falls on a weekend or holiday, the previous business day), and applications are accepted until the application deadline.
2. Applications on a waiting list will be canceled after the application deadline.
3. In principle, a maximum of 3 applications for the same class from the same corporate application ID is allowed.
4. Enrollment requires for each Participant at least one year of business experience, and for GES, there may be certain other requirements due to the nature of the program.
5. At the time of application, accurate and up-to-date information on the Participants themselves must be registered. If the Company confirms that the application information and the already registered Participant's information belong to the same

person, the Company may change the Participant information using the information registered at the time of application.

6. Among direct Participant applications, applications for which approval by the Contact Person has not been completed will not be automatically canceled even after the application deadline has passed (excluding waiting lists). However, if the approval procedure is not completed even after the application deadline, the Company may, at its discretion, cancel the application after notifying the Client.

Article 5 (Cancellation and Changes)

1. Changes or cancellations to the application details shall be valid only when there is a request from the Client. In principle, requests from the Participant themselves are not accepted.
2. If the Client wishes to change the Participant, Course/Program, or a class day of the Course/Program after the application is completed, including for the purpose of correcting erroneous registration, the Client must cancel the application prior to the change and make a new application by the application deadline. In this case, regarding the cancellation of the application prior to the change, the provisions stipulated in this Article shall apply, and a cancellation fee shall be billed to the Client.
3. Cancellations, or changes to Courses, Programs, or classes on or after the start date are not permitted, and the full tuition fee will be collected. Paid tuition fees will not be refunded.
4. Even when the Company cancels a Course application because it falls under the prohibited acts stipulated in Article 17 of this Agreement, the cancellation fee shall occur in accordance with this Agreement and shall be borne by the Client.
5. If changes or cancellations to the application details are made before the Commencement Date, the Course/Program Fees and charges shall be as follows:
 - (1) Until the application deadline: If ten or more cumulative cancellations occur after an individual enrollment contract has been formed and the obligation to pay Course/Program Fees has arisen, a cancellation charge of 1,300 SGD (including tax) shall be billed.
 - (2) From the day after the application deadline: A cancellation charge of 335 SGD (including tax) per case shall be billed. However, this shall not apply if the Company recognizes special circumstances at its own discretion based on the details provided by the Client.
6. When canceling an application, the Participant must promptly discard the downloaded teaching materials for the relevant Course and Program. The Client shall be responsible for confirming that the teaching materials, etc., have been securely discarded by the Participant.

7. Excluding reasons attributable to the Company, this Article shall also apply to cases where holding a class becomes difficult due to riots, terrorism, natural disasters, epidemics, or contingent events beyond the reasonable control of the parties.

Article 6 (Restrictions on Enrollment)

If the Company determines that any of the following items applies, the Company may decline the enrollment in a course or program. If the application has already been finalized, it shall be treated as a cancellation by the Client, and Article 5 (Cancellation and Changes) of this Agreement shall apply. The Client shall be liable for any applicable cancellation fees.

1. When the Company determines that enrollment is inappropriate based on the Participant's past enrollment history (e.g., committing fraudulent acts or acts falling under the prohibited acts described in the enrollment terms). Furthermore, for Participants deemed to have committed prohibited or fraudulent acts before or during enrollment, the Company may, at its discretion and without the Participant's consent, suspend their enrollment after reporting to the Client.
2. When the Participant does not meet the enrollment requirements for the applied course or program.
3. When a student or a prospective student of the Graduate School of Management, GLOBIS University, wishes to enroll in GMS courses or certain GES programs.
4. When a Participant wishes to retake the same course or program within one year of its completion.
5. When a Participant has received an overall grade of "F" in three or more GMS courses (applicable to courses taken from the April 2002 term onwards).

Article 7 (Maintenance of the Learning Environment)

1. The Client is responsible for ensuring that its Participants are provided with a proper learning environment. The Company shall not be liable if a Participant is unable to attend classes or if sufficient learning outcomes cannot be achieved due to the Client's failure to fulfill such responsibility.
2. The Company shall have no obligation to provide compensation, refunds of tuition fees, transfers, or follow-up classes for learning opportunities lost due to equipment failure, telecommunication deficiencies, data security issues, or other disruptions experienced by Participants that are caused by telecommunications carriers contracted by the Participants themselves.
3. If the Company determines that disruptions caused by a Participant's infrastructure significantly impair the learning environment of other Participants, the Company may request such Participant to suspend their participation until the environment improves. The Company shall not be required to take any special measures regarding

absences or the failure to submit assignments resulting from such deficiencies or the related suspension of participation, and the Participant shall bear all resulting consequences. Such disruptions include, but are not limited to, equipment malfunctions (e.g., microphones and cameras), file transmission failures, and disruptions to discussions caused by unstable internet connections.

Article 8 (Class Cancellation)

To ensure learning outcomes, the Company may, at its discretion, cancel a class if the number of Participants does not reach a certain level or if unavoidable circumstances arise.

A decision regarding the cancellation of a class shall be made at least 14 days prior to the first day of the relevant class. In the event a class is cancelled, the Company shall notify the Contact Person accordingly.

Article 9 (Obligation to Pay)

1. The obligation to pay the tuition fees related to an application shall arise upon the establishment of an Individual Enrollment Contract between the Company and the Client.
2. In principle, the Client shall bear the obligation to pay the tuition fees to the Company.
3. Only when approved by the Company and upon instructions from the Client, a Participant may assume the obligation to pay the tuition fees and fulfill it jointly with the Client. In such cases, the Participant shall pay the tuition fees to the Company; provided, however, that the Client shall remain jointly and severally liable for the payment.
4. Tuition fees shall be calculated as of the end of the month in which the Course or Program commences and shall be paid by bank transfer by the end of the following month. Credit cards are not accepted. A transfer receipt issued by the financial institution shall serve as a substitute for a receipt from the Company.
5. Payment of the tuition fees must be completed so that funds reach the Company's account by the payment due date specified on the invoice issued by the Company. If the payment due date passes without prior notice to the Company, late interest at an annual rate of 12% may be charged. Any transaction fees associated with the payment shall be borne by the payer.

Article 10 (Leave of Absence System)

After the commencement of a Participant's assigned class, a leave of absence may be approved at the School's discretion following an application by the Participant and subsequent review, provided that the requirements for Course or Program evaluation cannot be met. This system may only be applied for if such requirements cannot be

satisfied even through the use of the Class Transfer System (separately defined in the GLOBIS School Participant Terms and Conditions).

1. No retroactive leave of absence shall be permitted once the overall grade has been finalized.
2. Reinstatement shall be limited to the immediately following term, and no extension of the leave of absence shall be permitted. The course format upon reinstatement may differ from the format prior to the leave of absence.
3. Once a leave of absence has been approved, it cannot be cancelled.
4. In the event that participation becomes impossible in the reinstatement term, the Company shall not refund any tuition fees already paid.
5. Matters regarding class attendance and other related systems shall be governed by the GLOBIS School Participant Terms and Conditions in effect at the time of reinstatement.
6. In cases where the Company determines that it is significantly difficult for a Participant to apply personally, the Company may, at its discretion, accept a leave of absence application from the Client.

Article 11 (Quality Guarantee)

1. If the expected learning outcomes for a Participant are not achieved despite the Participant meeting the evaluation requirements for a course or program, the full amount of the tuition fees paid for the relevant Participant shall be refunded to the payer after deliberation by the Company, based on an application submitted by the Participant.
2. In principle, refunds shall be processed within two (2) months from the date of the application by the Participant.
3. Refunds under this quality guarantee system are limited to one (1) Course or one (1) Program per Participant. Subsequent use of this system by the same Participant shall not be permitted.
4. A Participant shall not be permitted to subsequently re-apply for any course or program for which a refund under this quality guarantee system has been approved.

Article 12 (Confidentiality)

1. The Company shall not disclose or leak to any third party any materials or information provided by or learned from the Client in connection with the application for the Services. Furthermore, the Company shall maintain the confidentiality of such information even after the termination of this Agreement, unless prior written consent is obtained from the Client.

2. Notwithstanding the provisions of the preceding paragraph, information falling under any of the following categories shall not be treated as confidential information, unless otherwise specified:
 - (1) Information already in the Company's possession prior to disclosure by the Client;
 - (2) Information legitimately obtained by the Company from a third party, regardless of whether it was before or after disclosure by the Client; or
 - (3) Information that has become public knowledge through no fault of the Company, regardless of whether it was before or after disclosure by the Client.
3. The Company shall also impose the confidentiality obligations stipulated in this Article on any instructors dispatched by the Company.
4. If the Company or a commissioned instructor causes damage to the Client's business in violation of this Article, the Company shall be liable for such damage and shall provide compensation at its own expense and responsibility.

Article 13 (Protection of Personal Information)

1. In this Agreement, personal information refers to information concerning an individual belonging to the Client, and information accumulated by the Company upon use of this service or during enrollment, such as name and e-mail address information, which can identify the specific individual.
2. The purpose of use, scope of joint use, safety management, disclosure/ correction/ suspension of use, etc. when the Company handles personal information deposited by the Client shall conform to the separately stipulated Privacy Policy (<https://globis.edu.sg/privacy-policy/>). The personal information collected by the Company will be managed appropriately based on the policy and used within the necessary scope.
3. The Company must not disclose or leak deposited personal information to a third party without obtaining the Client's prior written consent. However, the Company may outsource a part of the services the Company or the School provides to the Client and Participants to a third party (including its contractors and sub-processors; hereinafter collectively referred to as "Trusted Parties") within the scope necessary to execute such services. In that case, the Company may disclose or share the personal information to, or store and process it with, the Trusted Parties under the Company's responsibility after imposing obligations equivalent to those stipulated in this Article on the Trusted Parties, and the Company shall conclude a contract conforming to this Agreement with the Trusted Parties regarding personal information.
4. If the Company or a Trusted Party violates the provisions of this Article and deposited personal information is leaked, causing damage to the Client or a third

party, the Company shall be responsible for compensating the Client or the third party for such damage.

5. If a Participant wishes to delete, suspend the use of, or erase their personal information (hereinafter referred to as "Deletion, etc."), the Company shall respond to the request for Deletion, etc., with the prior consent or confirmation of intention from both the Participant and the Client.
6. Regarding the handling of personal data of Participants residing outside of Japan, the following provisions shall apply. In the event of any conflict between the provisions of this Paragraph 6 and the Privacy Policy mentioned in Paragraph 2, the provisions of this Paragraph shall prevail.

(1) Transfer to Japan: For the purpose of providing the services, administrative procedures, and enrollment management, the Company shall transfer the personal data of Participants to servers managed by its parent company, GLOBIS Corporation (located at 5-1 Niban-cho, Chiyoda-ku, Tokyo, Japan). Such data will be stored and processed in accordance with GLOBIS Corporation's Privacy Policy, the laws and regulations of the Participant's country of residence (to the extent applicable), and Japanese law.

(2) Contractors and Sub-processors: To the extent necessary to achieve the purposes described in the preceding item, the Company or GLOBIS Corporation may provide, store, and process Participants' personal data with contractors or sub-processors (including, but not limited to, cloud infrastructure providers and customer management system providers) in Japan. Such contractors and sub-processors shall be handled as "Trusted Parties" as defined in Paragraph 3 of this Article.

(3) Explicit Consent: If the explicit consent of the Participant is required for the transfer of personal data to Japan under the laws and regulations of the country of residence, the Company shall obtain such Participant's consent through prescribed methods, or the Client shall ensure such consent is obtained as stipulated in Paragraph 7 below.

(4) Withdrawal of Consent: While the consent mentioned in the preceding item may be withdrawn at any time, the Client understands that if such transfer and processing are essential for the provision of the services, the services may become partially or entirely unavailable following the withdrawal of consent.

7. The Client shall, at its own responsibility, complete all necessary procedures for the lawful provision of Participants' personal data to the Company—including notification of the purpose of use and obtaining the individuals' consent if required by applicable laws—to ensure that the Company and GLOBIS Corporation can process such data for the purposes set out in this Agreement.

Article 14 (Protection of Intellectual Property)

1. The Client is granted a license to use intellectual property, such as copyrighted materials provided by the Company, solely for the purpose of the Participants' participation in the relevant Courses or Programs. The Client shall not use, reproduce, transcribe, or distribute such materials for any other purpose without the Company's prior written consent.
2. If the Client violates the preceding paragraph and causes damage to the Company, the Client shall compensate for such damage at its own expense and responsibility.

Article 15 (Handling of Participants' Posted Information)

1. The Company may reference, analyze, reproduce, process, and conduct research and development—including through the use of machine learning and generative AI technology—on any and all information, data, documents, and other content posted, uploaded, or edited by Participants on My Page/Virtual Campus (hereinafter referred to as "Posted Information"). Such activities shall be conducted to achieve the following purposes (collectively, "the Purposes"): providing the Services, improving service quality and convenience, developing personalized UI/UX for the Client and Participants, researching and developing new services and content, conducting academic research to improve learning efficiency, and other incidental purposes. The Client and Participants hereby grant their consent to such use.
2. The Company shall manage the Posted Information with the due care of a prudent manager and shall not use any confidential information contained within the Posted Information for any purpose other than the Purposes.
3. To achieve the goals set forth in Paragraph 1, the Company may utilize external AI services. In such cases, the Company shall select tools that impose strict contractual obligations to prevent confidential information from being accumulated in or reused by the machine learning models of such external services. Such use shall be conducted only within a secure environment as determined by the Company.

Article 16 (Corporate Application Site)

1. Course applications, the viewing of academic grades, and the retrieval of invoices shall be conducted through the Corporate Application Site.
2. The Corporate Application Site shall be established upon the Client's request to the Company.
3. Corporate application IDs issued to the Client shall not be transferred or lent to any third party.
4. The addition or deletion of users, the granting of authority to view grades, and the configuration of email notification settings for each user may only be performed by users with administrator privileges.

Article 17 (Prohibited Acts)

If any of the following acts are discovered, the Company may, at its discretion, cancel an application, suspend a Participant's enrollment, or suspend the use of the Services, among other measures, after notifying the Client:

- (1) Applying for a number of seats that exceeds reasonable expected usage;
- (2) Registering an email address that is accessible or viewable by persons other than the Participant;
- (3) Reusing an email address that has already been registered;
- (4) Proxy logins to My Page/Virtual Campus, or the proxy uploading of assignments or other submissions by a person in charge; and
- (5) User registration for the Corporate Application Site by a Participant (except when such Participant concurrently serves as a person in charge). The Client and the Company each promise the other party the matters in the following items.

Article 18 (Compliance with Laws and Regulations; Prohibition of Illicit Conduct)

1. The Client and the Company each represent and warrant to the other party the following matters:
 - (1) That neither it, nor any of its officers (referring to employees who execute business, directors, executive officers, or persons equivalent thereto) or employees, is a member of a criminal organization, a party involved in organized crime, money laundering, or any other illegal conduct, or a party subject to international sanctions (collectively, "Illicit Parties").
 - (2) That it does not, and will not, utilize its name to enter into any Individual Enrollment Contract for the benefit of an Illicit Party.
 - (3) That it shall not, during the term of this Agreement, engage in any of the following acts, whether directly or through a third party:
 - a. Using coercive, threatening, or violent behavior or language toward the other party;
 - b. Obstructing the other party's business or damaging its credibility through fraudulent means, force, or power.
2. In the event that either the Client or the Company falls under any of the following items during the term of this Agreement, the other party may terminate this Agreement and any related Individual Enrollment Contracts immediately without any notice or demand:
 - (1) If a breach of the representations and warranties in Paragraph 1(1) or 1(2) is discovered; or
 - (2) If an act in violation of Paragraph 1(3) is committed.

3. In the event the Company terminates this Agreement in accordance with the preceding paragraph, the Company may claim from the Client a penalty in an amount equivalent to the total tuition fees related to the cancelled enrollment (excluding any amounts already received, and excluding any applicable taxes).

Article 19 (Survival)

The provisions of Article 12 (Confidentiality), Article 13 (Protection of Personal Information), and Article 14 (Protection of Intellectual Property) shall survive the termination or expiration of this Agreement and shall remain in full force and effect.

Article 20 (Suspension of Service Use)

1. If the Client wishes to suspend the use of the School, such suspension shall, in principle, be requested by an application from the Client to the Company. However, if there has been no usage for five (5) years from the date of the most recent application, the Company may, at its discretion, invalidate the Corporate Application ID and suspend the use of the Services.
2. In the event of an act falling under Article 17 (Prohibited Acts) or any other violation of this Agreement, the Company may, at its discretion, suspend the use of the Services.

Article 21 (Agreed Court of Jurisdiction)

This Agreement shall be governed by, and construed in accordance with, the laws of Singapore. The Client and the Company hereby agree to submit to the non-exclusive jurisdiction of the Singapore courts.

Article 22 (Changes to the Terms)

The Company may amend the contents of this Agreement. Any such amendments shall become effective upon the date determined by the Company. The Company shall notify the Client of such amendments through a method determined by the Company.

Article 23 (Prohibition of Assignment)

The Client shall not assign, transfer, or offer as collateral to any third party its status under this Agreement, or any of its rights or obligations hereunder, without the Company's prior written consent.

Supplementary Provisions: This Agreement shall come into effect on March 5, 2026.